

Student Data Collection

Teachers can record a period of time during the day and bookmark specific moments in real time with the intention of collecting data points on individual students for various purposes (e.g. documenting gifted behaviors, collecting information for IEP progress reports, collecting information to share at parent/teacher conferences etc.)

GET STARTED

- Set up a mobile device and Swivl Robot in a location where the student to be observed is visible.
 - If multiple markers are available, consider placing an additional marker near the student to be observed in order to capture dialogue as well.
- Launch **Teams by Swivl** app and tap the Recording feature.
- Ensure Primary Marker is being worn by the teacher.

DIRECTIONS

- ① Using the primary marker or the app, begin recording
 - Robot tracking can be paused to focus on the student only or tracking can be engaged to follow the primary marker. Ensure student to be observed is visible throughout the recording
- ② Optional: Using a marker, press the up or down arrow to bookmark specific points in the recording to refer back to when reviewing
 - The teacher can utilize this feature with the primary marker or another observer can use this feature with a secondary marker if available
- ③ When recording is complete, title and save from a mobile device*
- ④ Review the recording on Teams by Swivl (on a computer - not mobile app) at a later time
 - Using [time-stamped comments](#), indicate data collection details at specific points in time
- ⑤ Share recording with the designated person using one of the following options
 - Weblink: view video and comments only
 - Direct or Group: view video and add include additional comments