Step-by-step guide: Setting up video observation



M2

Prepare your M2 device

- Plug in and charge your M2 with the remote in the dock.
- Power on M2 and place it on a stable surface with a clear view of your classroom.
- Ensure M2 is connected to WiFi.



Prepare the remote

- Remove the remote from the dock in the back and unwrap the cord to create the lanyard. Remote must be on before video is started.
- Press and hold the power button until the LED goes solid—the remote functions as a microphone and tracking device.
- You can use two additional remotes to capture students' audio.



Begin observation video

- After creating the account at <u>mirrortalk.ai</u>, log in to the M2 device by scanning the QR code or with the email address.
- Tap the purple New button on the M2 touchscreen in the Personal space.
- In Customize space enter video (lesson) title, objective, and grade level.
- Select Video at the bottom of the screen.
- Teach your lesson as you usually would. M2 will observe in the background, capturing video and audio. The red indicator (LED) will be lit, showing that recording is active.



End the recording

• Press the red **Stop button** on the M2 screen to end recording and the grey **X** in the upper right corner of the screen to end the Session.

Swivl

Review your video recording

Access the dashboard to review your observation on the web at mirrortalk.ai:

- Select your Activity and tap the Video tab
- Use the interactive transcript to replay specific parts of your lesson
- Review your feedback and reflect if desired



Download / Share the video:

- Select the three dots on the video
- Select Download Recording
- Select Send to Reflectivity